



Department of Social Work

Fall of 2024 Field Calendar
SOWK 480 Beginning Field Seminar
Monday Course-Field Liaison, Ms. Danielle Parker (dparker@coppin.edu)

Week 1	August 26, 2024	First Week of Classes	Students can begin field, if necessary, but not required
Week 2	September 2, 2024 Labor Day Holiday, 9/2/2024 (University Closed)	Official Beginning of Field Placement	Complete 14-16 hours
Week 3	September 9, 2024	Field Placement Working Agreement - Due 9/13/2024	Complete 14-16 hours
Week 4	September 16, 2024	Learning Contract - Due 9/20/2024	Complete 14-16 hours
Week 5	September 23, 2024	Monday, September 23rd: Mental Health First Aid Training (Required Attendance for Students) - 9:00am-3:00 pm	Complete 14-16 hours
Week 6	September 30, 2024	Submission of August (if necessary) & September Field Timesheet - Due 10/4/2024	Complete 14-16 hours
Week 7	October 7, 2024		Complete 14-16 hours
Week 8	October 14, 2024	Mid-Term Evaluation - Due 10/18/2024	Complete 14-16 hours
Week 9	October 21, 2024		Complete 14-16 hours
Week 10	October 28, 2024	Start of Field Placement Site Visits to be scheduled Submission of October Field Timesheet - Due 11/1/2024	Complete 14-16 hours
Week 11	November 4, 2024		Complete 14-16 hours

Week 12	November 11, 2024	Process Recording – Due 11/15/2024	Complete 14-16 hours
Week 13	November 18, 2024		Complete 14-16
Week 14	November 25, 2024 November 27-December 1, 2024 -Thanksgiving Break for students & University Closed		Complete 14-16 hours hours or reschedule for another week if necessary
Week 15	December 2, 2024 <i>(last in-person class)</i>	Submission of November Field Timesheets – Due 12/6/2024 Field Return Plan – Due 12/6/2024	Complete 14-16 hours 200 Field Hours required
Week 16	December 9, 2024 <i>(All classes end by 12/10/2024)</i> <i>(Final Exams 12/12-18/2024)</i>	Submission of December Field Timesheets – Due December 13, 2024 Final Placement Evaluation – Due by December 13, 2024 Ending of the Fall Semester/Field (if necessary); Students can use this week for make-up field hours if necessary. If so, December timesheets and Final Evaluations – Due by 12/18/2024	Complete any missing field hours by December 18th to close out the fall semester. 200 Field Hours required

**Subject to change prior to start of semester.*

Semester Notes

- **Field Seminar Class meets bi-weekly on Mondays from 12:00 pm – 2:40 pm.**
 - Class dates are 8/26, 9/9, 9/23, 10/7, 10/21, 11/4, 11/18, and 12/2.
 - Students are also in a weekly Methods/Practice course while in field.
- **Field Liaison will begin to reach out regarding Site Visits after Mid-term Evaluations are due. However, feel free to reach out to me at any time as needed (dparker@coppin.edu).**

- **Fall semester ends on December 18, 2024.**
- **Spring semester begins on January 27, 2025.**
 - **The University reopens on January 2, 2025.**
 - **Students can complete field hours during the winter break if necessary (need to make up fall field hours) and/or if required by the agency (e.g. some agency field placements return early January).**
 - **A Spring Calendar will be provided prior to the start of the Spring semester.**